



## **Director of Music Ministry, Trinity United Church, Kitchener**

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**Trinity United Church:** Trinity United Church is a dynamic, inclusive fellowship of faith that worships God, embraces Christian values, and strives to serve as Christ's hands and voice in downtown Kitchener and beyond.

**Music at Trinity:** Music is an integral part of Trinity's worship & community. Please visit <http://www.tuckitchener.org/music.htm> for more information.

**Reporting Relationships:** The Director of Music Ministry is a member of Trinity's ministry team and will work under the direction of the Worship Committee. The Worship Committee has responsibility for the general oversight of the music program of the Church and the Director of Music Ministry is an ex-officio member of the Worship Committee. As with all other staff positions, the Director of Music Ministry's annual performance reviews and compensation recommendations are the responsibility of the Ministry & Personnel Committee.

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### **Responsibilities:**

- In coordination with other ministry staff, suggest music for each worship service;
  - having regard for the liturgical calendar and the service's theological theme,
  - to encourage congregational participation,
  - utilizing input from the Chancel Choir,
  - balancing new and traditional music,
  - arranging for appropriate music at all special services during the church year (Advent, Christmas, Easter, etc.),
  - including pre- and post-service music appropriate for the liturgical calendar.
- Play organ or piano as appropriate for all regular and special worship services.
- Conduct Chancel Choir rehearsals of approximately two hours duration one evening per week.
- Coordinate the formation and direction of intergenerational/youth choirs on an ad hoc or ongoing basis.
- Work together with Christian Development leaders to select appropriate music for church school.
- Plan or facilitate a variety of musical occasions such as choir festivals, hymn fests, junior musicals, pageants, occasional performance-focused events, etc.
- Take a leading role in seeking choristers for the Chancel Choir and the Choral Scholar program.



- Working within the approved budget, maintain and add to the music library for all choirs and Christian development.
  - Assist couples planning to be married at Trinity in the selection of wedding music.
  - Play or arrange for a competent substitute organist to play at wedding rehearsals, weddings and funerals.
  - Arrange for competent substitute organists and/or other musicians during absences.
  - Working within the approved budget, ensure church organs and pianos are appropriately maintained.
  - Renew copyright license(s) annually.
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**The Director of Music Ministry can expect:**

- To be supported by a talented choir and a church community that is passionate about music.
  - Trinity to provide an office, organ and piano.
  - To be consulted before others are allowed to use the organ.
  - To be permitted to provide instruction in piano, organ, voice and music theory in the church (as scheduling allows).
  - Reasonable access to administrative assistance and office equipment for fulfillment of his/her duties.
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**It is desired The Director of Music Ministry will take a personal interest in:**

- Working as a valuable and valued member of the ministry team
  - Encouraging new participants into the choir
  - Encouraging other music initiatives, such as inclusion of other instruments in worship
  - Challenging the choir
  - Introducing new music to the congregation
  - Community outreach
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**Trinity is looking for someone who is an excellent:**

- Organist
- Pianist
- Choir director (for choirs of all ages)
- Theological fit with Trinity (ministers, choir and congregation)
- Team player